

# CERTIFICATE IN MANAGEMENT OF NON- PROFIT ORGANIZATIONS

This program is intended both for professionals already working or volunteering in the nonprofit sector, and for students without professional experience who seek to prepare themselves for nonprofit careers.

The fundamental organizational and management principles provided by this program can be used by leaders in the nonprofit sector to strengthen both their systems and service delivery. The Certificate will prepare students to lead and administer nonprofit organizations as paid staff, directors, board members, philanthropists or volunteers in human-service, cultural, educational, religious and community organizations. In addition, students in the MPA and other graduate programs can use their elective hours to earn this certificate.

The nonprofit management certificate consists of 12 graduate credit hours of which 6 hours are from required courses:

Code	Title	Hours
PSC 5410	Public and Nonprofit Management	3
PSC 5480	Introduction to Nonprofits	3

Select 2 of the following:

PSC 5220	Advocacy Groups in US Politics
PSC 5380	Fundraising
PSC 5430	Human Resources Management in Public and Nonprofit Organizations
MKTG 5170	Marketing For Non-Profit Organizations
THR 5250	Administration and Management of the Arts
THR 5260	Promoting the Visual and Performing Arts
Other related course approved by the MPA director	

Currently enrolled MPA students may not apply their required courses (PSC 5430 and PSC 5440) toward this certificate.

First Term		Hours
PSC 5480	Introduction to Nonprofits	3
PSC 5430	Human Resources Management in Public and Nonprofit Organizations	3
<b>Hours</b>		<b>6</b>
Second Term		
PSC 5380	Fundraising	3
PSC 5410	Public and Nonprofit Management	3
<b>Hours</b>		<b>6</b>
<b>Total Hours</b>		<b>12</b>

1. Identify and describe best practices in the management of nonprofit organizations.
2. Identify and describe challenges and opportunities facing nonprofit organizations in the 21st century.
3. Identify, define, and demonstrate skills necessary for effectively managing nonprofit organizations.