

MASTERS OF BUSINESS ADMINISTRATION (M.B.A.)

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The John B. and Lillian E. Neff College of Business and Innovation's flexible Master of Business Administration (M.B.A.) program is the ideal graduate program for those that strive to challenge themselves and progress in their career.

We accept students who have a bachelor's degree in business or a degree in another field. All of our graduate students have hands-on opportunities to learn practical business applications and network with professionals from all industries and fields.

UToledo's AACSB-accredited M.B.A. program has a market-relevant curriculum and a variety of specializations. Expert faculty members give students an in-depth, well-rounded knowledge of business analysis and strategy.

UToledo M.B.A. students are eligible for generous scholarships or to apply for graduate assistantships, which come with a tuition waiver and stipend. Recognized by the Princeton Review as One of the "Best Business Schools," the University of Toledo Will Help You Reach New Career Heights and Fuel Your Tomorrows.

Flexibility

Begin the program in the Fall, Spring or Summer and progress at your own pace. Courses are offered in-class, online and a blend of the two learning modes enabling multiple options to suit your busy life and work schedule.

Affordability

One of the best values in the Midwest, the UToledo M.B.A. offers affordable tuition and opportunities for scholarships. Many students take advantage of employer-sponsored tuition assistance to subsidize their graduate education costs.

Work/Life Balance

Courses are offered in-class during the evenings, fully online, or a hybrid blend of the two learning modes. Students typically schedule classes to facilitate maximum work/life balance.

Pipeline Program

Our pipeline program permits UToledo students to take graduate degree program courses while a B.B.A. student and at the undergraduate price. These classes may "double-dip," counting towards the completion of both a B.B.A. and graduate degree.

Speed to Degree Completion

Earn your UToledo M.B.A. in as little as 12 months. The typical working professional, taking 2 courses per semester, can complete the degree in as little as six semesters.

Choice of Degree Specialization

Choose among nine areas of business specialization including administration, finance, public health management, human resources management, information systems, international business, leadership, marketing and operations and supply chain management.

Academic Reputation

The UToledo M.B.A. program is fully accredited by the Association to Advance Collegiate Schools of Business (AACSB), which represents one of the highest standards of achievement for business schools worldwide. The program is a member of the Graduate Management Admission Council (GMAC), an international association of business schools distinguished by their commitment to excellence in graduate management education.

Employer Connections

The John B. and Lillian E. Neff College of Business and Innovation consistently builds its relationships with local and national companies, forming valuable partnerships to provide our M.B.A. students with employment and career-building opportunities.

Admission to the M.B.A. program is available to those students who have completed a four-year undergraduate degree and can demonstrate high promise of success in a graduate business degree program. The college has adopted qualitative admissions standards in which applicants are considered on the basis of their merits, with weight given to the quality of prior academic achievement, the Graduate Management Admissions Test (GMAT) scores, professional experience indicating increased levels of responsibility, a writing sample (statement of purpose) and other relevant information that the candidate may share with the admissions committee.

The typical admitted student in the M.B.A. program has at least a 2.7 undergraduate GPA and 450 on the GMAT. However, for admission to the M.B.A., GMAT scores and undergraduate GPA will not be the sole basis for admissions decisions.

The following documents are required for admission to the program:

- a. Official transcripts from each post-secondary institution attended.
- b. Official GMAT scores sent directly from the Graduate Management Admissions Council (GMAC) to the College of Graduate Studies. GMAT scores must be no more than five years old.
 - i. GMAT Waivers
 1. Who is eligible for **consideration** for a GMAT waiver?
 - Neff COBI alumni or AACSB accredited school applicants who graduated from undergraduate or graduate school within the last three years with a competitive GPA (deemed competitive by Neff COBI Office of Graduate Programs and Neff COBI Dean).
 - Non-Neff COBI, yet the University of Toledo, alumni applicants who graduated from undergraduate or graduate school within the last three years with a

competitive GPA (deemed competitive by Neff COBI Office of Graduate Programs and Neff COBI Dean).

- Applicants who have obtained a graduate level degree or higher.
- Applicants who can demonstrate significant, relevant, and progressive work experience (deemed acceptable by Neff COBI Office of Graduate Programs and Neff COBI Dean).
- For students applying to the dual degree programs:
 - J.D./M.B.A. - applicants who have successfully completed the LSAT within the last three years;
 - PharmD/M.B.A. - applicants who have successfully completed the PCAT;
 - M.D./M.B.A. - applicants who have successfully completed the MCAT;
 - M.PH./M.B.A. - applicants who have successfully completed the GRE;
 - Students whose program waived or no longer requires testing, GMAT will be waived.

2. Inquirers must have completed the online application for enrollment in the term in which they are requesting the GMAT waiver.

3. Applicants must provide an updated resume for consideration of a GMAT waiver.

4. The GMAT waiver will be valid for the term of admission per the online application.

- If the student does not enroll in the original term of admission, they may request that the Neff COBI Office of Graduate Programs re-evaluate their GMAT waiver request for the new term of admission.

5. The above waiver criteria applies to the M.B.A. program. Each graduate program will determine GMAT waiver eligibility.

6. How do you request a GMAT waiver? Request a GMAT waiver through the MBA application (<https://www.utoledo.edu/graduate/apply/>) process. In the Material Waivers section of the application, select GMAT and upload your resume. Once completed, email COBIGradPrograms@utoledo.edu.

c. At least one letter of recommendation from an individual who knows the applicant in a professional capacity.

- i. Students interested in the pipeline program must submit the following:
 1. BBA/Master of Business and Administration Letter of Intent (<https://www.utoledo.edu/business/COBI/COBIDocs/MBA-MSA-pipeline-letter-of-intent-fillable.pdf>). This letter requires authorization from your undergraduate advisor that you are eligible to enroll in graduate courses and that you will continue to make progress toward your undergraduate degree,

2. a completed MBA graduate admission application,
3. at least 2 letter(s) of recommendation from faculty members.
4. After successful completion of the application process, students will be considered for admission to the graduate program.

d. The statement of purpose is required on the application for admission.

- e. Applicants with below a 2.7 undergraduate cumulative GPA must submit a GMAT unless they meet one of the following criteria for a waiver:
 - i. 3-5 years of relevant, significant, and progressive work experience as determined by the Associate Dean of the Neff College of Business and Innovation.
 - ii. Already has completed a graduate degree from a USA institution.
 - iii. Similar passing test is substituted, such as GRE, MCAT, PCAT, or LSAT.
 - iv. A Neff College of Business and Innovation Office of Graduate Programs admission committee determine eligibility for admission based on an admission interview on a case by case bases.

In the case of students whose native language is not English, a score of 80 or above on the TOEFL IBT, PTE equal to 58 or above, Duolingo equal to 105 or above, or a 6.5 or above on the International English Language Testing System (IELTS) is mandatory.

Applications for admission are considered on a rolling basis. However, students are encouraged to submit their applications by the following dates:

Domestic students:

Fall Semesters	August 1st
Spring Semesters	November 15th
Summer Semesters	April 15th

International students:

Fall Semesters	May 1st
Spring Semesters	October 1st
Summer Semesters	March 1st

Final admissions decisions will be withheld until the application for admission is complete. No materials submitted to the University will be returned to the applicant.

COMMON BODY OF KNOWLEDGE

(18 hours maximum)

These courses represent the minimum background required of students prior to taking 6000-level courses in the M.B.A. program. Students admitted to the M.B.A. program can meet the requirements by taking the 5000-level courses. If a student can demonstrate that he/she has completed equivalent course work at the undergraduate level prior to

admission to the M.B.A. program and has earned a grade of C (2.0) or better in the course(s), the corresponding 5000-level course may be waived. Once admitted to the M.B.A. program, students may not take an undergraduate course and apply that course towards credit for 5000-level requirements.

Code	Title	Hours
ACCT 5000	Financial And Managerial Accounting	3
FINA 5210	Economics For Business Decisions	3
FINA 5310	Managerial Finance	3
MKTG 5410	Marketing Systems	3
OSCM 5510	Business Statistics With Computer Applications	3
OSCM 5520	Analysis of Manufacturing and Service Systems	3
Total Hours		18

M.B.A. CORE

(24 hours)

These courses are required of all students. They are reflective of business techniques, methodology and processes, and are designed to be cross-functional and integrative.

Code	Title	Hours
BUAD 6100	Accounting For Decision Making	3
BUAD 6200	Corporate Finance	3
BUAD 6300	Strategic Marketing And Analysis	3
BUAD 6400	Results-Based Management	3
BUAD 6500	International Business	3
BUAD 6600	Supply Chain Management	3
BUAD 6800	Information Technology And E-Business	3
BUAD 6900	Strategic Management Capstone	3
Total Hours		24

Students who complete three or more undergraduate level courses in a functional area at an AACSB-accredited business school are eligible and encouraged to replace the corresponding 6000-level business core course(s) with an M.B.A. 6000 level elective of their choice. These course substitutions may not meet major elective requirements. Students may select up to two majors and no more than one course will be allowed to count towards two majors in the M.B.A. program.

ELECTIVE COURSES

(Minimum 9 hours)

Each student may select up to two majors. An alternative is to select the administration major, which is designed for students who prefer to take a variety of electives in different areas. The substitution of any courses for a major requires the written approval of the appropriate Department Chair. No more than one independent study/research paper (three hours) may be taken in lieu of a course to fulfill a specialization requirement, and no more than one course will be allowed to count towards two majors in the M.B.A. program.

Early admission/bridge program - BBA / MBA

Undergraduate students accepted in the BBA-MBA option will be admitted to the MBA program and allowed to complete up to three **graduate level classes** (nine credit hours) during their final academic year of **undergraduate studies**. Students admitted into the pipeline program must apply for admission to the College of Graduate Studies for the semester that they intend to matriculate. They will then continue in the MBA program upon completion of the undergraduate degree requirements. The graduate coursework (up to nine hours) may be applied **to completion of both undergraduate and MBA degree requirements**. The following provisions apply for classes taken for graduate credit: 1) graduate classes taken at The University of Toledo only after the student is accepted in the program, 2) only BUAD 6100, BUAD 6300, BUAD 6400, BUAD 6500, BUAD 6800 may be included in the approved nine semester hours of graduate credit taken as an undergraduate. Students interested in the joint BBA / MBA program must submit 1) a letter of interest, 2) a completed graduate admission application.