

GRADUATE CERTIFICATE IN LEADERSHIP - AVAILABLE 100% ONLINE

A Graduate Certificate in Business is a program of study designed to help students understand a specific area of business and applications within the field. Ideal for both graduate students who seek to explore a specific area of concentration in business as well as working professionals seeking business education credentials to potentially advance in a current career or to build a foundation for a new career. Admissions to a graduate certificate does not guarantee admissions to a Neff College of Business and Innovation master's program. In order for courses to count toward a Neff College of Business and Innovation master's degree, a grade of "C" or better is required.

ADD A GRADUATE CERTIFICATE

If you are currently enrolled in a degree seeking program and wish to earn a certificate while pursuing this degree, please email Darlene Evans – darlene.evans@utoledo.edu.

If you are not currently enrolled in a degree seeking program but wish to earn a certificate, please complete the Graduate Online application. Click here (<https://www.utoledo.edu/graduate/apply/>) to apply online.

Applicants Will Submit the Following:

- Transcripts showing evidence of a Bachelor's degree with at least a 2.7 cumulative G.P.A.
- Resume
- Application and Fee (if required)

for International Students:

- International Students currently pursuing a graduate degree (masters, Ph.D., MD, JD) at The University of Toledo are eligible to apply for graduate certificates in business.
- International students not currently enrolled in a graduate degree-seeking program with The University of Toledo are not eligible to apply for a graduate certificate program.

No GMAT or GRE will be required for admission to a Neff COBI graduate certificate, however if the student later applies to a graduate program at The University of Toledo, a GMAT/GRE score may be required. Refer to admission requirements for the program of interest.

Notes: Admissions to a Neff COBI graduate certificate program does not guarantee admissions to a Neff COBI master's program. For courses to count toward a Neff COBI master's degree, a grade of "C" or better is required.

Applications for admission are considered on a rolling basis. However, students are encouraged to submit their applications by the following dates:

Domestic students:

Fall semester	August 1st
Spring semester	November 15th

International students:

Fall semester	May 1st
Spring semester	October 1st

Code	Title	Hours
Take the following three courses:		
MGMT 6100	Leading Through Ethical Decision-Making	9
MGMT 6150	Leading and Developing Yourself	
MGMT 6190	Leading change and Organizational Improvement	

- PLO 1. Demonstrate leadership and teamwork skills, including conflict resolution skills.
- PLO 2. Practice oral and written communication skills.
- PLO 3. Develop leadership and strategic thinking skills.
- PLO 4. Evaluate individual and group performance in meeting strategic organizational objectives and initiatives.