

# POST BACCALAUREATE CERTIFICATE IN LEGAL AND PARALEGAL STUDIES

The University of Toledo offers a post-baccalaureate certificate in legal and paralegal studies. This certificate requires 30 credit hours for graduation. An earned bachelor's degree is required for admission to the certificate program.

A dynamic field of study, the program in legal and paralegal studies prepares students to be an integral part of the legal team, working under the supervision and direction of attorneys. Paralegals assist attorneys by conducting interviews and investigations, researching cases, drafting legal documents, and assisting at real estate closings, depositions and trials. The certificate program holds prestigious American Bar Association approval.

The post-baccalaureate certificate program includes academic course work and practical experiences designed to develop the knowledge, critical thinking and communication skills necessary for contributing to the legal profession. All of the program faculty are licensed attorneys, judges and magistrates and are available for career advising.

Code	Title	Hours
LGL 1010	Introduction To Law	3
LGL 1720	Law Practice Management	3
LGL 2020	Civil Procedure	3
LGL 2120	Real Estate Transactions	3
LGL 1150	Tort Law	3
LGL 1160	Legal Research, Writing And Case Analysis	3
LGL 2110	Estate & Probate Administration	3
LGL 2940	Legal Assisting Internship	3
LGL Electives		6
<b>Total Hours</b>		<b>30</b>

Below is a sample curriculum for the Post Baccalaureate Certificate in Legal and Paralegal Studies program. Sample curriculum is subject to change. Please consult the department for up-to-date information.

The certificate requires 30 credit hours for completion.

## Post Baccalaureate Certificate in Legal and Paralegal Studies

First Term	Hours
LGL 1010 Introduction To Law	3
LGL 1720 Law Practice Management	3
LGL 2020 Civil Procedure	3
LGL 2120 Real Estate Transactions	3
Law Elective (see below)	3
<b>Hours</b>	<b>15</b>

Second Term	Hours
LGL 1150 Tort Law	3

LGL 1160	Legal Research, Writing And Case Analysis	3
LGL 2110	Estate & Probate Administration	3
LGL 2940	Legal Assisting Internship <sup>1</sup>	3
Law Elective (see below)		3
<b>Hours</b>		<b>15</b>
<b>Total Hours</b>		<b>30</b>

<sup>1</sup> Although the Legal Assisting Internship may be taken by post-baccalaureate certificate students during their second semester, it is strongly suggested that it be taken alone in the student's third semester.

### Law Electives

Code	Title	Hours
LGL 2130	Family Law	3
LGL 2210	Practices And Procedures In Administrative Law	3
LGL 2700	Advocacy: Mock Trial	3
LGL 3010	Law Of Business Associations	3
LGL 3030	Advanced Legal Research & Writing	3
LGL 3050	Bankruptcy Practices & Consumer Applications	3
LGL 3330	Litigation	3
LGL 4030	Contract Law	3
LGL 4130	Clinic Experience	3

- PLO 1 Maintain prestigious approval by the American Bar Association.
- PLO 2 Design new courses and review existing courses for possible improvement and updating.
- PLO 3 Implement innovative teaching methods and technology.
- PLO 4 Requires students to demonstrate communication skills.
- PLO 5 Require students to research and analyze legal and ethical issues applying appropriate legal and ethical standards.
- PLO 6 Require completion of "real world" projects
- PLO 7 Require completion of internship
- PLO 8 Offer mock trial experience within inter-collegiate setting
- PLO 9 Offer mediation experience within clinic setting
- PLO 10 Provide networking opportunities with professional associations
- PLO 11 Provide community outreach through service learning opportunities

