

BS IN HEALTHCARE ADMINISTRATION

The University of Toledo offers a bachelor of science degree in healthcare administration. This degree requires 120 credit hours for graduation. The healthcare administration program provides students with knowledge and skills to act as healthcare administrators in a variety of settings, such as hospitals, long term care and outpatient facilities, physician offices, and public health agencies. This interdisciplinary program introduces students to managerial concepts and related skills. The healthcare core courses enhance students' knowledge in a variety of related subjects, including current health issues, legislation affecting healthcare, and management theories and decision making, all of which are important in healthcare administration. The degree program includes a minor in business. The program can be completed online.

Healthcare Administration Internship

The healthcare administration internship is designed to provide students with an opportunity to apply educational achievements in a health care setting. Students will be exposed to health care administration operations through project-based work. Project opportunities will vary and reflect both the participant's learning goals and the needs of the health care organization.

To be considered for the internship, students need to:

- Declare healthcare administration as their major at least one semester before beginning the internship.
- Complete at least 12 credit hours in healthcare administration required courses with a minimum grade of "C" in each course.
- Have a current minimum 2.5 overall grade point average.
- Apply to the healthcare administration internship prior to their last semester before graduating.
- Complete the healthcare administration internship application three months prior to the internship semester.
- Provide resume to healthcare administration faculty.
- Interview with healthcare administration faculty and healthcare organization.
- Be able to provide their own transportation to the healthcare organization.
- Attend the healthcare organization's orientation.
- Complete required immunizations from the healthcare organization.
- Obtain security badge from the healthcare organization.
- Have approval from healthcare administration faculty to complete internship.

Below is a sample plan of study. Consult your degree audit for your program requirements. Grades of "C" or better are required in all HCAR courses.

BS in Healthcare Administration with Business Minor

First Term		Hours
BUAD 1020 or CMPT 1100	Micro-Computer Applications In Business or Microsoft Office Applications	3
ENGL 1110	College Composition I	3
HHS 1000	Health And Human Services/College Orientation	1
Arts/Humanities Core		3
MATH 1320	College Algebra	3
Elective		2
Hours		15
Second Term		Hours
ECON 1200	Principles Of Microeconomics	3
ENGL 2960	Professional and Business Writing	3
HEAL 1800	Medical Terminology	3
SOC 1010	Introduction To Sociology	3
Diversity of US		3
Hours		15
Third Term		Hours
BUAD 2040 or ACTG 1040	Financial Accounting Information or Principles Of Financial Accounting	3
ECON 1150	Principles Of Macroeconomics	3
HEAL 2700	Introduction to Public Health	3
Non-US Diversity		3
Program Elective		3
Hours		15
Fourth Term		Hours
BUAD 2050 or ACTG 1050	Accounting For Business Decision-Making or Principles Of Management Accounting	3
EXSC 1560	Fundamentals of Anatomy and Physiology	3
EXSC 1460	Fundamentals of Anatomy and Physiology Lab	1
HCAR 3000	Introduction to Health Care Administration	3
Core Elective		3
Program Elective		3
Hours		16
Fifth Term		Hours
BUAD 3030	Managerial And Behavioral Processes In Organizations	3
HCAR 4560	Services in Healthcare	3
MATH 2600	Introduction To Statistics	3
Natural Sciences Elective		3
Arts/Humanities Core		3
Hours		15
Sixth Term		Hours
BUAD 3010	Principles Of Marketing	3
HCAR 4360	Quality Improvement In Health Care	3

HCAR 4570	Resources in Healthcare	4
HEAL 3800	Death And Dying	3
PHIL 3370	Medical Ethics	3
Hours		16
Seventh Term		
HCAR 4530	Problem Solving In Health Care Environment	4
HCAR 4550	Health Care Finance	3
HEAL 4560	Health Problems Of Aging	3
MGMT 3630	Conflict Management: Mediation & Negotiations	3
Hours		13
Eighth Term		
HCAR 4540	Field Experience In Healthcare Management	3
HCAR 4580	Leadership and Management in Healthcare	3
HURM 3220	Human Resource Management	3
Program Elective		3
Elective		3
Hours		15
Total Hours		120

- PLO 1. Knowledge of the Healthcare Environment: Describe the healthcare system environment.
- PLO 2. Critical Thinking and Problem-Solving Skills: Assess, analyze, and solve issues in healthcare.
- PLO 3. Communication: Develop professional written and oral communication skills with individuals and groups.
- PLO 4. Ethics and Professionalism: Displays personal and organizational conduct aligned with the ethical and professional standards expected of health care administrators that include a responsibility to the healthcare community.
- PLO 5. Students are able to explain key concepts in healthcare administration.